



## **Ethics Commission Meeting Agenda**

210 Brooks Street, Suite 300  
Charleston, WV 25301

**December 6, 2012**  
**10:00 a.m.**

1. Approve Minutes of **October 4, 2012 Meeting (Chairperson Morton)**
2. Next meeting date **January 3, 2012** or at a date and time to be determined by the Commission
3. Recap of Previous Month (**Ms. Kirk**)
4. Advisory Opinion Requests

**AO 2012-42 (Ms. Parker)**

A **Conservation District** asks whether it may expend public funds to award a \$500.00 scholarship to a District supervisor's child who resides with his parents.

**AO 2012-43 (Ms. Parker)**

A **Local Health Department** asks whether it may, without violating the Ethics Act, serve as a pass-through for a grant from a private charitable foundation for the benefit of two private entities that focus on public health.

**AO 2012-44 (Ms. Kirk)**

A **State Agency**, statutorily charged with promoting volunteerism, asks whether it may appropriate \$1,500.00 to a related Association on whose board its executive director and chairperson serve.

5. Contract Exemption Requests

**CE 2012-04 (Ms. Parker)**

The **Brooke County Commission** seeks an exemption to allow it to rent office space from the County Prosecutor to house the Office of the Prosecuting Attorney.

**CE 2012-05 (Ms. Parker)**

The **Town of Fairview** seeks an exemption to allow a Council Member to be compensated for performing services for the Town in addition to his compensation for serving on Town Council.

6. School Board Advisory Opinion Requests

NONE

7. Property Exemption Requests

NONE

8. Employment Exemption Requests **(Ms. Kirk)**

**EE 2012-19** David Stuart, Office of the Attorney General

**EE 2012-20** Joe Jenkins, WV Department of Environmental Protection

**EE 2012-21** Craig Griffith, WV State Tax Department

**EE 2012-22** Erica Mani, Office of the Governor

**EE 2012-23** Theresa M. Kirk, WV Ethics Commission

9. Secondary Employment Exemption Request **(Ms. Kirk)**

**EE 2012-18** Marissa J. Sanders, Department of Health and Human Resources, Commission for the Deaf and Hard of Hearing (**tabled at the October 4, 2012 meeting**)

**10. Miscellaneous Matters (Ms. Kirk)**

- (a)** Authorize Random Drawing of 20 Registered Lobbyists for Audit
- (b)** Approve Audit Results from Prior Lobbyists Audits
- (c)** Consider Guideline Relating to Door Prizes, Gifts and Giveaways at Conferences
- (d)** Consider Proposing Legislation Relating to Open Meetings Act
- (e)** Consider Proposing Legislation Relating to Training and Record-Keeping Requirements for Lobbyists
- (f)** Executive Director Position – Generally Consider Transition Plan
- (g)** P-Card Monthly Reports

**11. Motion to Adjourn**