

**MINUTES OF THE SEPTEMBER 1, 2011
MEETING OF THE WEST VIRGINIA ETHICS COMMISSION'S
COMMITTEE ON OPEN GOVERNMENTAL MEETINGS**

The September 1, 2011 meeting of the West Virginia Ethics Commission's Committee on Open Governmental Meetings was called to order in the Commission's Office, located at 210 Brooks Street, Charleston WV at 9:30 a.m. by Acting Chairperson Jack Buckalew. Chairperson Drema Radford and Member Ron Salmons participated via telephone. Executive Director Theresa Kirk, General Counsel C. Joan Parker and Paralegal/Acting Secretary Lietta J. White were in attendance from the Commission Staff.

WHEREUPON, the minutes of the July 14, 2011 Committee meeting were presented to the Committee for consideration.

WHEREUPON, Ms. Radford made a motion to approve the July 14, 2011 meeting minutes and Mr. Salmons seconded. The motion passed unanimously.

WHEREUPON, Acting Chairperson Buckalew announced the next meeting would be October 6, 2011 at 9:30 a.m. at the Ethics Commission Office, 210 Brooks St., Charleston, WV 25301.

WHEREUPON, Acting Chairperson Buckalew called upon Ms. Kirk for a recap of the previous month.

WHEREUPON, Ms. Kirk discussed training sessions that have been conducted.

WHEREUPON, Acting Chairperson Buckalew called upon Ms. Kirk to present Open Meetings Advisory Opinion 2011-06.

WHEREUPON, Ms. Kirk presented OMAO 2011-06 to the Committee for consideration. After discussion, Ms. Radford made a motion to table OMAO 2011-06 until the October 6, 2011 Committee meeting for the purposes of revising the proposed opinion and Mr. Salmons seconded. The motion passed unanimously.

WHEREUPON, Acting Chairperson Buckalew called upon Ms. Kirk to present miscellaneous matters.

WHEREUPON, Ms. Kirk presented information to the Committee to consider proposed legislation to amend the Open Meetings Act relating to electronic filing requirements for State Agency Meeting Notices, and defining the terms regular, special and emergency meeting. After discussion, Mr. Salmons made a motion to support the proposed legislation and Ms. Radford seconded. The motion passed unanimously.

WHEREUPON, Acting Chairperson Buckalew stated since there were no more items for discussion, the meeting was adjourned.

The foregoing minutes of the West Virginia Ethics Commission's Committee on Open Governmental Meetings were approved unanimously at a regular meeting of the committee on October 6, 2011.



Jack L. Buckalew, Acting Chairperson
Committee on Open Governmental Meetings

ATTEST:



Lietta J. White, Acting Secretary Committee on Open Governmental Meetings